

## Document Submission Information

Please give us your name, email and contact number so we may contact you if needed regarding the document you are submitting.

Thank You.

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

**CITIZEN OBSERVER PROGRAM APPLICATION**

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The Citizen Observer Program is designed to allow citizens a “behind the scenes” look at the Huntsville Police Department in action. It is our hope that the insight into the line operations of the Department will be both informative and enjoyable. We want you to be fully aware of the conditions and circumstances under which this program operates:

1. You will be assigned to ride with a Police Officer of the Department.
2. Police Officers can be, and often are, assigned duties which involve danger and serious risks. Duties which involve emergencies or danger will not be avoided because you are present.
3. While every effort will be made to ensure your safety, the Police Officer’s first responsibility will be to carry out assigned duties.
4. The Police Officer you will accompany will be happy to discuss duties and responsibilities insofar as time permits. If, however, some emergency should arise, you must immediately and without question comply with any orders or directions given to you by the officer, as it is for your own safety.
5. The duration of the ride is at the discretion of the officer.
6. No cameras or tape recorders are permitted to be used by the citizen while riding due to possible conflicts with evidence collection.
7. Citizens are required to present a neat, clean appearance. (No jeans)
8. Citizens are not to leave the patrol car at the scene of police activity without obtaining permission of the officer.
9. Citizens shall not be armed, regardless of whether or not they possess a pistol permit.

PLEASE COMPLETE THIS PORTION OF THE APPLICATION AND SUBMIT THIS FORM TO THE OFFICE FOR PROCESSING. PLEASE PRINT CLEARLY.

NAME: \_\_\_\_\_  
                    FIRST  MIDDLE  LAST

DATE OF BIRTH: \_\_\_\_\_ OCCUPATION: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_ RACE: \_\_\_\_\_ GENDER: \_\_\_\_\_

PERSON TO NOTIFY IN CASE OF EMERGENCY: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

ARE YOU CURRENTLY APPLYING FOR EMPLOYMENT WITH THE HUNTSVILLE POLICE

DEPARTMENT?    YES                      NO

DATE CITIZEN DESIRES TO RIDE: \_\_\_\_\_

SHIFT/HOURS REQUESTED: \_\_\_\_\_

**FOR DEPARTMENTAL USE ONLY**

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Records Check Status – Negative                      History on File                      Initials \_\_\_\_\_

Computer Status        - Negative                      History on File                      Initials \_\_\_\_\_

Approved by \_\_\_\_\_ Date: \_\_\_\_\_

(Precinct Commander)

**TO BE FILLED OUT BY SHIFT SUPERVISOR AT TIME OF RIDE**

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Citizen Assigned To: \_\_\_\_\_ (Officer's name)

Date Citizen rode: \_\_\_\_\_ Shift: \_\_\_\_\_

Shift Supervisor's Signature \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

STATE OF ALABAMA     )  
COUNTY OF MADISON    )

(ADULT)

**RELEASE AND HOLD HARMLESS AGREEMENT**

KNOW ALL MEN BY THESE PRESENTS that the undersigned \_\_\_\_\_, being over nineteen (19) years of age, for and in consideration of the City of Huntsville, Alabama, a municipal corporation in the State of Alabama, permitting the undersigned to accompany \_\_\_\_\_(City Employee) in a city-owned vehicle on a trip to \_\_\_\_\_, between the dates of \_\_\_\_\_ and \_\_\_\_\_, does hereby and for \_\_\_\_\_ (his/her) heirs, executors, administrators, and assigns, release, remise and forever discharge and hold harmless the City of Huntsville, a municipal corporation, its officers, agents, employees, successors and assigns, of and from any and all claims, actions, causes of action. Demands, rights, damages, costs expenses and liability whatsoever, including, but not limited to, liability arising from any and all known and unknown, foreseen and unforeseen, bodily and personal injuries and property damage and the consequence thereof which the undersigned may hereafter accrue on account of or in any way growing out of accompanying \_\_\_\_\_(City Employee) in a City vehicle on the hereinabove said trip.

The undersigned hereby declares and represents that the terms of this Release and Hold Harmless Agreement have been completely read and are fully understood and voluntarily accepted for the purpose of protecting the City of Huntsville, its officers, agents, employees, successors and assigns, from any and all claims arising out of the undersigned accompanying \_\_\_\_\_ (City Employee) on the hereinabove said trip. The undersigned further declares and represents that no promise or agreement not herein expressed has been made to them and that this Release and Hold Harmless Agreements contains the entire agreement between the parties hereto. It is understood and agreed that the terms hereof are contractual and not a mere recital.

THE UNDERSIGNED HAS READ THE FOREGOING RELEASE AND HOLD HARMLESS AGREEMENT AND FULLY UNDERSTANDS IT.

Signed, sealed and delivered this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.  
\_\_\_\_\_

STATE OF ALABAMA        )  
COUNTY OF ALABAMA    )

I, \_\_\_\_\_, a Notary Public in and for said County and State, hereby certify that \_\_\_\_\_  
Whose name is signed to the foregoing Release and Hold Harmless Agreement, and who is known to me, Acknowledge before me on this day, that, being fully informed of the contents of said conveyance, did execute the same voluntarily on the day the same bears date.

Given under my hand this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_  
Notary Public for Alabama  
My Commission expires: \_\_\_\_\_